



January 2008

Dear Friends and Supporters:

The new-year is off to a great start here at PTM. Our team has already been busy planning and putting together a variety of mission and ministry projects for 2008. Please continue to hold this ministry up in your prayers.

**ACCOUNTING NOTE:** Effective, January 2008, PTM will begin using a 25<sup>th</sup> of the month cut-off for current month donations. All gifts received in the office by the 25<sup>th</sup> of the month will be included in the current month's missionary disbursement. With the growth of the ministry, this cut-off is necessary to allow the office time to process each month's gifts and be prepared to disburse the funds to the missionary at the first of the following month. Any gifts received after the 25<sup>th</sup> will be included in the next month's disbursements. Please remember this cut-off if you specifically want the missionary to receive the gift in the current month.

**YEAR END REPORTING:** Many churches are making efforts to comply with various governmental reporting including 1099's. Your gifts to PTM and its families DO NOT require 1099 reporting. PTM is a ministerial division of WHITE OAK SPRINGS BAPTIST CHURCH, INC and all monies received (financial support, special projects, gifts, love offerings, etc) are deposited in church accounts. This is considered to be a corporation to corporation or business to business transaction.

**IMPORTANT REMINDER:** Considering the information above – it is very important that your donation check be *made payable to PTM*. Use the FOR line on the check to identify the purpose of your gift. Again, *please do not make your check payable to the individual missionary that you are supporting*. Please follow this same procedure for love offerings and other gifts – make your check payable to PTM and mark the FOR line “LOVE OFFERING FOR (MISSIONARY NAME)” or other appropriate identification. Your cooperation will greatly assist our book keeping efforts and ensure our ability to comply with accounting requirements.

Thank you for praying for and supporting the families and projects of Preachin' Time Ministries!

In HIS service,

Bro. Duane Moore, Director  
Preachin' Time Ministries

*Please be sure to identify the purpose of your gift on each check. This will ensure that the PTM office is able to correctly apply your donation. THANK YOU*



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A Ministerial Division of White Oak Springs Baptist Church  
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